May 5, 2020

Okanogan Conservation District is seeking Request for Qualifications (RFQ) for two locally based facilitators for the Community-Driven Wildfire Resiliency Pilot Project for Okanogan County. This pilot project aims to implement existing fire adapted community assessment methods and tools in order to ensure that community voices are part of fire resiliency conversations taking place at agencies and to facilitate the development of community-led efforts.

**Required services:**

The pilot project will develop and implement two community-led wildfire resiliency plans, one for Aeneas Valley and one for Methow Valley. This work will be coordinated by the two community-based facilitators under the supervision of Okanogan Conservation District. Primary tasks:

- Facilitators will coordinate meetings with community residents and stakeholders to assess community assets/challenges regarding wildfire and to identify potential actions and partners.
- Facilitators will compile the information gathered from residents and stakeholders into a community-led wildfire resiliency plan for their respective communities.
- Facilitators will assist Okanogan CD and DNR staff to implement activities identified in their respective plans.

**Period of Performance:** May 15, 2020- May 31, 2021.

**Minimum qualifications:**

- Resident of the respective communities (Aeneas Valley or Methow Valley); and
- Previous experience partnering with Okanogan Conservation District to improve community wildfire preparedness; and
- Current volunteer with the local fire district and/or a community group focused on community wildfire preparedness.

**Personal services contract amount and hours:** Not to exceed $10,000 at $25/hr.

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Due date for response: May 14, 2020 by 4:30 pm PDT. All submissions must be made electronically by e-mail.

Please provide a response no longer than one typed page that explains how you meet the minimum qualifications and include any other factors that indicate your ability to complete the project within the budget and timeline.

Send responses to Mindy Untalan at mindy@okanogancd.org.